

**TOWN OF WACHAPREAGUE
TOWN COUNCIL MEETING
November 14, 2019**

COUNCIL PRESENT: Fred Janci, Mayor; Sandie Puchalski, Vice Mayor; Robert Williams;
Peter Peyton; David Goauk; Katherine Bilicki
COUNCIL ABSENT: Robert Bilicki
TOWN CLERK: Missy Wallace-Wessells

TOWN COUNCIL MEETING

- I. **Call to Order** – Mayor Fred Janci called to Order the Town Council Meeting at 7:00 p.m. on Thursday, November 14, 2019, in the Wachapreague Town Hall.
- II. **Pledge of Allegiance** – Mayor Janci lead the Council in the Pledge of Allegiance.
- III. **Public Comments** – Mayor Janci welcomed everyone and opened the floor for Public Comments.
 - M. Digan asked when to present the Bocce Court information. It was decided to move this to Tourism.
 - A. Joeckel stated the Planning Commission was asked to take HRSD study for the Town. She stated after speaking to Rick Morrison would be happy to present information at a meeting. Mayor Janci stated the Council will need to vote to join the District. A. Joeckel stated they will provide more information concerning the details.
- IV. **Council Meeting**
 - Mayor Janci asked if everyone has reviewed the minutes from October 10, 2019 meeting. A motion was made by R. Williams to accept the minutes and seconded by VM Puchalski. A vote was taken and all approved.
- V. **Review of Financial Report**

Mayor Janci reviewed the financials with the Town Council.

Town Of Wachapreague-

Mayor Janci reviewed the financials through October 2019 Budget vs. Actual Report. Mayor Janci stated the town is 33% through the fiscal year. Mayor Janci noted some expenses that are slightly high but overall the Town’s financials are doing well. Mayor Janci asked for any questions or concerns. A motion was made by R. Williams and seconded by D. Gouak to accept the financials for the Town. A vote was taken and all approved.

Port of Wachapreague-

The Council reviewed the Budget vs. Actual Report. Mayor Janci reminded the Council the income usually comes later in the fiscal year. Mayor Janci asked if there are any questions or concerns with the financials for the Port of Wachapreague. Mayor Janci stated the spoil site renovation was completed but that expense has not been paid yet. A motion was made by VM Puchalski and seconded by R. Williams to accept the financials for the Port. A vote was taken and all approved.

Money Market-

Clerk Wessells explained to the Council the money market account which was established at Shore United Bank interest rate has dropped. Another bank has a better interest rate. Treasurer Tatum has requested approval from the Wachapreague Town Council to manage the money market investments at her discretion to benefit the best interest of the Town. This will allow Treasurer Tatum the ability to move funds to other accounts in order to help the Town make extra interest income. Treasurer Tatum would inform the Council members of any changes monthly. Treasurer Tatum will not have check writing privileges, so all transactions will require two (2) authorized signatures. Clerk Wessells explained due to the TC meetings are monthly, it sometimes become a time sensitive promotion. Clerk Wessells reported the best interest rate is currently at Atlantic Union Bank. VM Puchalski stated this would be in the best interest of the Town. A motion was made to allow Treasurer Tatum authority to manage funds between banks for the purpose of making the most interest income for the Town. She will require two (2) authorized signatures and will report transactions monthly to the Town Council. This motion was made by P. Peyton and K. Bilicki seconded the motion. A Roll Call Vote was taken with 5 yes, 1 abstain and 1 absent.

VI. Unfinished Business

A. Marina

- Vice Mayor Puchalski reported both toilets were replaced. Mike Lewis with Lewis Plumbing will do the repairs. The cost is \$1,000.00 to include parts and labor. K. Bilicki made a motion to pay this bill and P. Peyton seconded the motion. A Roll Call vote was taken with 5 yes, 1 absent and 1 abstain.
- VM Puchalski reported the wailer boards and minor repairs at the dock were repaired.
- VM Puchalski stated during the soil site work, an observation box, deck and walkway needed repairing. She reported on 2 estimates, RP Marine Service \$1864.95 and Wardius Contracting \$2202. After the decision on the work, the council approved the lowest amount. VM Puchalski stated VPA funds will be available to pay for this. K. Bilicki made a motion to approved RP Marine Service to complete the work at the spoil site and R. Williams seconded the motion. A Roll Call vote was taken with 4 yes, 2 abstain and 1 absent.
- VM Puchalski stated letters will be sent soon for the 2020 dredging project. This year will need less removal than previously. She will contact the commercial properties to inquire about their permits.

B. Town Maintenance/Garbage (Repairs)

- D. Gouak discussed the progress on the new dump truck. He stated the welding should be completed by next week and R. Puchalski will finish work to make operational. Clerk Wessells stated she needs registration to have county permit issued for landfill. D. Gouak stated they maintenance crew will catch up on town brush.
- Mayor Janci asked D. Gouak to do walk around with crew prior to truck put in service and make note of any damage.
- D. Gouak stated the trash truck needs 2 tires. He suggested recap tires. He will bring back prices at next meeting. Mayor Janci will also get estimate for tires. K. Bilicki asked if this should wait until next month. After a discussion, a motion was made by VM Puchalski to approve up to \$500 for 2 tires and R. Williams seconded the motion. A vote was taken and all approved.

C. Powell Park

- VM Puchalski stated the restrooms have been winterized, water shut off and pump removed due to issues last year.
- VM Puchalski thanked R. Williams for all the work done at the cemetery and tombstones.

D. Seaside Park

- Mayor Janci reported on weeding done.
- Mayor Janci reported on the request from the Chamber of Commerce to use Seaside Park again next year for the Surf and Turf event. The council agreed to pass this on to R. Bilicki. The general consensus was very pleased with the event. It was suggested to have maps of vendors next year.

E. Town Beautification

- K. Bilicki requested permission to purchase Thanksgiving flags.
- K. Bilicki stated the Town Sign looked fabulous. She thanked Margo Digan for the work done and R. Puchalski for the mulch. K. Bilicki offered led lights for sign.
- R. Williams stated a committee has been formed for the Christmas decorating at the gazebo. K. Bilicki asked to get together to discuss ideas. The Tree Lighting and Santa coming to town is scheduled for December 7th. K. Bilicki asked to state decorating week after Thanksgiving.

F. Tourism

- R. Bilicki was absent.
- K. Bilicki reported on the sign in Painter. Clerk Wessells reported per Treasurer Tatum the sign's contract expires January 2020. She requested to terminate the contract. Council will reach out to C. Wardius to discuss options.
- The Kellar sign was discussed. A general discussion on the signs ensued. Clerk Wessells stated R. Bilicki requested keeping the sign, per email.
- R. Williams requested to give this topic back to R. Bilicki to research.
- Suggestions on the proposed bocce court were discussed. Mayor Janci reported on possible locations of south side Seaside Park, corner of Atlantic Avenue. K. Bilicki stated a location needs to be determined and brought back at December's meeting for approval.

G. Derelict Properties

- R. Bilicki was absent.
- A discussion concerning the "Barnes" property ensued. Clerk Wessells reported on email previously sent from town attorney including steps to raze/demo property. The neighbor is interested in purchasing the property. If unable to resolve with neighbor, Mayor Janci suggested contacting town's attorney to move forward legally.

H. Safety and Security

- R. Williams reported on solar speed sign and trailer. R. Williams stated to watch budget and purchase near end of fiscal year. K. Bilicki suggested making item a budget item and plan to install before Memorial Day.
- Mayor Janci reported to R. Williams street sign on Brooklyn Avenue and Custis Street needs changing. The sign currently says Brooklyn Street.

I. HRSD

- Mayor Janci reported on the HRSD (Hampton Roads Sewer District) and the information shared at the meetings. He presented a request to adopt a resolution to join the district. This will in no way require the Town of Wachapreague to install a sewage line in the town. This action will allow Wachapreague to opportunity to utilize the infrastructure, if needed/wanted in the future.
- The Town Council requested to move the HRSD topic as item "A" on the agenda beginning January 2020.

- P. Peyton motioned to accept the resolution for the Town of Wachapreague to opt into the HRSD program. This will not require the Town of Wachapreague to install line in town. R. Williams seconded the motion. A vote was taken and passed with 4 yes, 1 no, 1 absent and 1 abstain.

J. Zoning Administrator’s Report

- Mayor Janci reported the rejection of a permit and will forward to Zoning Board of Appeals. The property is located on the intersection of West Street and Mears Street.

K. Streets and Drainage

- R. Williams requested the maintenance crew to begin cleaning out town ditches during the fall and winter season. He presented a map of all problem areas. Mayor Janci suggested using a “Work Order” system to proceed. R. Williams asked Clerk Wessells to prepare these orders for the crew.

L. Floodplain Administrator/CRS Coordinator/ A-NPDC/RAFT

- R. Williams stated nothing new to report.

M. Planning Commission

- K. Bilicki stated a meeting was not had this month. A meeting will be scheduled before next month.
- Mayor Janci stated the council would like a report from the Planning Commission concerning the topic of HRSD. K. Bilicki stated information is lacking concerning the future prospect of the program. More information will be gathered as time proceeds.

N. Executive Closed Session

- A motion by K. Bilicki to go into closed session and seconded by D. Gouak.

O. Reconvened Open Session

- A motion to reopen meeting was made by K. Bilicki and seconded by VM Puchalski.

N. Legal

- Nothing new to report.

VII. New Business

- VM Puchalski requested the annual Christmas Dinner for the Town Council be held at Art Studio. The date selected was Sunday, December 15th at 5pm. R. Bilicki will be notified.

VIII. Announcements

- Jim Bell introduced himself as a new resident of Wachapreague. He would like to become an active part of the town. He is willing to participate on any committees needed.

IX. Adjournment

- Motion was made by K. Bilicki and seconded by VM Puchalski to adjourn. All approved.

MAYOR
11/14/19

TOWN CLERK

MOTION TO AUTHORIZE TREASURER MARY JO TATUM TO MANAGE MONEY MARKET FUNDS BETWEEN BANKS FOR THE PURPOSE OF MAKING THE MOST INTEREST INCOME FOR THE TOWN OF WACHAPREAGUE. THERE WILL BE TWO (2) AUTHORIZED SIGNATURES REQUIRED TO PROCESS TRANSFERS. TREASURER WILL REPORT STATUS MONTHLY TO THE TOWN COUNCIL.

Pursuant to motion made by **Councilman, P. Peyton**, and seconded by **Councilman, K. BILICKI**, for a Motion to approve Treasurer Tatum authority to move investment funds between money markets for the purpose of benefiting the Town of Wachapreague interest income. The Town Council of Wachapreague voted upon the motion, as recorded below, and approved at the Town Council Meeting of NOVEMBER 14, 2019.

Name of Official	For	Against	Abstaining	Absent
VM Sandi Puchalski	X			
K. Bilicki	X			
P. Peyton	X			
D. Gouak	X			
Robert Williams	X			
Robert Bilicki				X
Mayor Fred Janci (voting only in case of tie)			X	
Vote Totals	5	0	1	1

Duly recorded this _____ day of NOVEMBER 2019.

Town Clerk

MOTION TO AUTHORIZE THE PAYMENT OF \$1,000 TO LEWIS PLUMBING FOR THE REPAIRS AT TOWN MARINA RESTROOMS.

Pursuant to motion made by **Councilman, K. Bilicki**, and seconded by **Councilman, P. Peyton**, for a Motion to pay Lewis Plumbing \$1,000 for the repairs to include parts and labor at the Port of Wachapreague Marina restrooms.

Name of Official	For	Against	Abstaining	Absent
VM Sandi Puchalski	X			
K. Bilicki	X			
P. Peyton	X			
D. Gouak	X			
Robert Williams	X			
Robert Bilicki				X
Mayor Fred Janci (voting only in case of tie)			X	
Vote Totals	5	0	1	1

Duly recorded this _____ day of NOVEMBER 2019.

Town Clerk

MOTION TO AUTHORIZE HIRE RP MARINE SERVICE TO PERFORM THE WORK NEEDED AT THE SPOIL SITE OBSERVATION DECK PER THE ESTIMATE IN THE AMOUNT OF \$1864.95.

Pursuant to motion made by **Councilman, K. Bilicki**, and seconded by **Councilman, R. Williams**, for a Motion to approve RP Marine Service to repair the observation box, deck and walkway at the Wachapreague dredging spoil site.

Name of Official	For	Against	Abstaining	Absent
VM Sandi Puchalski			X	
K. Bilicki	X			
P. Peyton	X			
D. Gouak	X			
Robert Williams	X			
Robert Bilicki				X
Mayor Fred Janci (voting only in case of tie)			X	
Vote Totals	4	0	2	1

Duly recorded this _____ day of NOVEMBER 2019.

Town Clerk