

**TOWN OF WACHAPREAGUE
TOWN COUNCIL MEETING
November 12, 2020**

COUNCIL PRESENT: Fred Janci, Mayor; Sandie Puchalski, Vice Mayor; Robert Williams;
Robert Bilicki; Glenn Schagelin; Margo Digan; Stephen Joseph
COUNCIL ABSENT: None
TOWN CLERK: Missy Wallace-Wessells

TOWN COUNCIL MEETING

- I. Call to Order** – Mayor Janci called to Order the Town Council Meeting at 7:00 p.m. on Thursday, November 12, 2020, in the Wachapreague Vol. Fire House in Wachapreague.
- II. Pledge of Allegiance** – Mayor Janci lead the Council in the Pledge of Allegiance.
- III. Public Comments** – Mayor Janci welcomed everyone and opened the floor for Public Comments.
- Aileen Joeckel thanked the council for working on the “No Wake” signs issue along Whileaway property.
 - She wanted to note the Ordinance from 1994-Wachapreague had 6 “No Wake” signs erected along the incorporated town limits. She referenced the letter written by John Joeckel dated June 12, 2020. During the term of 2000-2002 the council members receded that ordinance. The Town of Wachapreague reverted back to Virginia law with regards to “No Wake” signs along town limits.
 - A. Joeckel recommended to implement a “No Wake” Ordinance be established. She is very concerned with the speed of boats along the town limit waterways.
 - A discussion ensued concerning the changes and the council requested to see the ordinance prior to the resending. The Council will look at this ordinance during the ordinance reviews. It was discussed that VMRC enforce water regulations.
 - Bonnie Hill spoke with regards to the property located at 1 Custis Street. She stated the owner feels the property is adequately maintained. Bonnie is concerned with overgrowth. R. Bilicki stated the ordinances cannot be enforced properly. R. Williams stated the ordinance does not state violations clearly. He stated this is the main reasons the town ordinances are being reviewed and modified.
 - Steve Vodvarka informed the council of an offer to removed sales trailer for \$725 but was refused.
- IV. Council Meeting**
- Mayor Janci asked if the minutes for October 8, 2020 were reviewed.
- Councilman R. Bilicki expressed concern over information transcribed within the minutes during open session may not be accurate. It was explained the minutes are taken from dictation of the meeting.
- A motion to accept minutes was made by VM Puchalski and seconded by Councilman G. Schagelin. A vote was taken and all approved.

V. Review of Financial Report

Clerk Wessells informed the council the pink copies are the final financials for FY 2019-2020.

- Clerk Wessells explained the Town was \$8000 to the good this year and \$10,000 for depreciation. This shows an income of \$18,000 for the FY 2019-2020. A motion was made by Councilman R. Williams and seconded by VM Puchalski to approve the FY 2019-2020 Town financials. A vote was taken and all approved.
- Mayor Janci reviewed the FY 2019-2020 Port financials with the council. A motion was made by Councilman R. Bilicki and seconded by Councilman G. Schagelin to approve. A vote was taken and all approved.

Mayor Janci asked if everyone had a chance to review the Town Financials for October 2020. Clerk Wessells informed the council Treasurer Mary Jo Tatum included copies of expenses related to Town Beautification which were applied under Tourism in the budget finances.

- A discussion ensued concerning the correct expenditure category. VM Puchalski stated she approved the expenses to be applied under Tourism. After a discussion it was decided to change move the expenditures to Town Maintenance.
- A discussion ensued concerning approving expenses and allocating where the funds will be taken from in the budget.
- Also discussed were the outstanding balances. Councilman R. Bilicki questioned the VIMS balance. This balance was for 2 building permits and addressed to Wachapreague VIMS. R. Bilicki will get copies of these invoices and delivery to correct department. A motion was made by VM Puchalski and seconded by Councilman R. Bilicki to accept the Town of Wachapreague Financials for October 2020. A vote was taken and all approved.

The Port of Wachapreague Financials for October 2020 were discussed. VM Puchalski explained the current status of transient rentals. A motion was made by Councilman G. Schagelin and seconded by Councilman R. Williams to approve the financials. A vote was taken and all approved.

VI. Unfinished Business

A. HRSD

- Councilman R. Bilicki reported on meeting tomorrow to discuss the HRSD. Councilman R. Bilicki stated the VIMS Executive Branch members: Mark Gravin, Joe Martinez, and Dr. Wells are interested in the outcome of the Feasibility Study.

B. Marina

- VM Puchalski present 2 estimates for the VPA Grant dock work and ladders. The work must be done during low tide.
 - Wardius Contracting - \$8600
 - RP Marine Service - \$7745

After a discussion, a motion was made by Councilman G. Schagelin and seconded by Councilman M. Digan. A Roll Call vote was taken with 5 yes.

- VM Puchalski explained the situation of the sailboat located at the T Dock. Owner damaged motor trying to get boat to recently purchase home at Henry's Point.
- VM Puchalski is looking into repairing the cracks in ramp.

C. Town Maintenance/Garbage (Repairs)

- Councilman G. Schagelin reported still helping the Town of Parksley during garbage day. It has been 6 weeks but should be back operational soon. They have helped with fuel.
- Councilman G. Schagelin along with Mayor Janci have been looking at replacement tire for the garbage truck. It was discussed to change rims to make it easier to maintain. Mayor Janci found rims

for \$45 each rim (used) and recap tires for \$188 each. Councilman G. Schagelin made a motion to purchase tires and rims for garbage truck not to exceed \$1500. Councilman R. Bilicki seconded the motion. A roll call vote was taken with 5 yes.

- Councilman G. Schagelin discussed replacing the town pickup. He questioned what is available in the budget. It was discussed that the brush truck was to be used in its place.
- Councilman G. Schagelin asked if the Doggie Poo canisters were ordered. Clerk Wessells stated they should be here next week. It was also discussed checking the Stations and being changed. The maintenance guys will be reminded.

D. Powell Park

VM Puchalski stated nothing new to report.

E. Seaside Park

- Councilman M. Digan reported work done at Seaside Park. She asked brush to be picked up.
- Clerk Wessells stated there was no money in budget for landfill fees. She suggested requesting the brush to be recycled and mulched at Grainsville Transfer Station. The town can use the mulch at the parks.
- Councilman G. Schagelin stated moving the brush around is a waste of time. He will also contact Greg Duncan at Accomack Public Works to request mulching the brush.
- Mayor Janci requested the grass to be blown away from the gazebo to prevent overgrowth along rose bushes.
- Councilman M. Digan commented the walkway is looking better. A discussion whether the maintenance crew had a weed-eater to trim walkway. It was stated they did.
- It was also discussed spending and amounts over \$250 must be approved by the council.

F. Town Beautification

- Councilman M. Digan discussed the flower beds in front of Town Hall. She requested stone to be purchased last month. Clerk Wessells stated rock can be gotten when the location to place it is determined. The maintenance crew will have Councilman M. Digan meet them Monday morning at Town Hall.

G. Tourism

- Councilman R. Bilicki discussed Christmas Tree Lighting Event. It was decided to not have a gathering.
- Clerk Wessells suggested doing a town decorating contest and awarding certificates. Clerk Wessells volunteered to head it up. Councilman R. Williams volunteered to put info on Facebook. The contest will be judged around the 19th of December.
- Councilman R. Williams agreed to decorate the gazebo and tree at Seaside Park.

H. Derelict Properties

- Councilman R. Bilicki wanted to thank Steve Joseph for removing the railway.
- Councilman R. Bilicki suggested Alan Stevens clean up building and corner store. He also suggested using the building for a business. Since Mr. Stevens has raised and beautified the building. Councilman R. Bilicki suggested recognizing Alan Stevens and Stephen Joseph with award of appreciation for Beautifying Wachapreague. VM Puchalski made a motion and Councilman G. Schagelin seconded the motion to present a certificate of appreciation to both men at next month's meeting. A vote was taken and all approved.
- Councilman R. Bilicki discussed derelict properties. He presented list and progress of properties.
 - Gazelle – Another letter be sent; concern with porch and roof

- Birdnest/Carr Property – building inspector will be back next week to check progress.
- Barnes – Up for auction; Attorney Elliott will have for sale.
- Button – Owner has made contact after letter; interested in selling
- Bragg - House on Main Street needs to be added to list. Send certified letter.
- Normand – Church Street- Checking to see if county permit has expired. Councilman R. Bilicki suggested post a bond for unfinished projects. Mayor Janci will contact.
- Vodvarka Campground –FEMA rep. Angela Davis stated needs to comply with JD Trailer could affect flood insurance. He reported 8 trailer unable to move/have not moved in 180 days. Councilman R. Bilicki stated he has exhausted all resources provided by the ordinances. VM Puchalski asked if town has contacted Attorney David Rowan. It was determined to have attorney lead the town as to what to do next. It was questioned if legally able to pull business licenses if not compliant with ordinances.
 - Councilman R. Williams informed the council about FEMA training enrolled in later this month. He stated many of the questions may be answered during this training.

I. Safety and Security

- Councilman R. Williams reported street lights replaced.
- Councilman R. Williams requested installing a Stop Sign at intersection of Park Avenue and South Street. VDOT requires a resolution to be approved by town council and signed by the mayor. A motion was made by Councilman R. Williams and seconded by Councilman G. Schagelin. A vote was taken and all approved.
- A discussion ensued concerning speed bumps, strips or crosswalks around town.

J. Zoning Administrator's Report

- Mayor Janci asked if the Honeycutt family has contacted the Town Hall concerning rental located on High Street. They were told to request a zoning application and invited to attend our town council meeting.
- Clerk Wessells asked about permits outstanding.
 - Hodgson – Mayor Janci reported owners still working with county to request previous regulations.
 - West Street – Mayor Janci will meet with to discuss setbacks.

K. Streets and Drainage

- Councilman R. Williams discussed VDOT will be repairing the pipe and road located near intersection of South Street and Atlantic Avenue.
- Councilman R. Williams stated December is ditch maintenance month. He discussed the Drainage Plan with Councilman G. Schagelin.

L. Floodplain Administrator/CRS Coordinator/ A-NPDC/RAFT

- Clerk Wessells gave report on progress of verification for CRS. She stated paperwork will be turned in tomorrow. She explained the requirements are strict and lots of work.

M. Planning Commission

- Councilman M. Digan the Planning Commission has not met recently. She stated the next meeting is scheduled on the 18th at VIMS. They are working on 5 year plan for the town. Councilman M. Digan stated problems with getting Planning Commission together.

N. Historic District

Requested to move to January 2021.

O. CARE Grant

- Clerk Wessells reminded the Town Council the grant funds will be available through December 31st. She informed the council of the requirements for CARE Grants awarded to businesses within a town.
- The funds can be granted to any business for anything to help keep the business operational. There are 20 business licenses issued in Wachapreague. Previously the understanding was to provide receipts for everything. This was directly related for the Town’s funds.
- There is under \$40,000 total awarded to the town. Clerk Wessells will mail letters to all the businesses with a due date of December 9, 2020. The Council will review the applications during the meeting on the 10th.
- A discussion as to the amount collected through the Town Wide Fundraiser for the Wachapreague Volunteer Fire Company.

P. New Council Member

VM Puchalski made a motion to approve Stephen Joseph as the new member of the Wachapreague Town Council. Councilman G. Schagelin seconded the motion. A vote was taken and all approved.

VII. Executive Closed Session

Councilman M. Digan made a motion to go into Closed Session for the sole purpose of discussion of Christmas Bonuses to Town Employees. VM Puchalski seconded the motion. A vote was taken and all approved.

VII. Reconvene Open Session

Councilman G. Schagelin made a motion to go into Reconvene Open Session. Councilman R. Bilicki seconded the motion. A vote was taken and all approved.

New Business

- Councilman G. Schagelin requested an opening of prayer following the Pledge. This will be discussed next month.
- Councilman R. Bilicki discussed the VIMS Project. He stated the noise ordinance are restricted after 12am to 7am. It was decided to move this to Tuesday Ordinance reviews.
- Councilman R. Bilicki also wanted to discuss the Haul Route for VIMS would be down Main Street due to the weight restrictions. This was moved to next month’s meeting.

VIII. Announcements

Nothing new to announce.

IX. Adjournment

- Motion was made by VM Puchalski and seconded by Councilman M. Digan to adjourn. All approved.

MAYOR
11/12/2020

TOWN CLERK

**A MOTION TO APPROVE
RP MARINE SERVICE FOR THE WORK ON THE
TOWN MARINA DOCKS
IN THE AMOUNT OF \$7745.**

Pursuant to motion made by **Councilman, G. Schagelin**, and seconded by **Councilman, M. Digan**, for a Motion to approve RP Marine Service for repairs on the Town of Wachapreague Marina in the amount of \$7745, and the Council having voted upon the motion, as recorded below, and approved at the Town Council Meeting of November 12, 2019.

Name of Official	For	Against	Abstaining	Absent
VM S. Puchalski	X			
Robert Williams	X			
Robert Bilicki	X			
Glen Schagelin	X			
Margo Digan	X			
Mayor Fred Janci (voting only in case of tie)			X	
Vote Totals	5	0	1	0

Duly recorded this _____ day of November, 2020.

Town Clerk

**A MOTION TO APPROVE
THE PURCHASE OF NEW TIRES AND RIMS
FOR THE TRASH TRUCK NOT TO EXCEED \$1500.**

Pursuant to motion made by **Councilman, G. Schagelin**, and seconded by **Councilman, R. Bilicki**, for a Motion to approve up to \$1500 TO REPLACE TIRES AND RIMS ON THE TRASH TRUCK, and the Council having voted upon the motion, as recorded below, and approved at the Town Council Meeting of November 12, 2019.

Name of Official	For	Against	Abstaining	Absent
VM S. Puchalski	X			
Robert Williams	X			
Robert Bilicki	X			
Glen Schagelin	X			
Margo Digan	X			
Mayor Fred Janci (voting only in case of tie)			X	
Vote Totals	5	0	1	0

Duly recorded this _____ day of November, 2020.

Town Clerk